**CED Talk | Owen Valley High School**

**Presentation Writing Guide**

Give some credit! If you took an important concept from another source mention them verbally or in your slides when the information is mentioned.

**Name:**

**Presentation Date:**

**Presentation Title:**

**CED Talk Topic:**

**Presentation thesis:** *(Statement summary of the topic and all main points of the speech)*

**Specific Purpose Goal:** To inform my audience…

Try starting your attention-getter with a question, personal anecdote, quote, or funny statement.

**Introduction:**

Attention-getter:

Give yourself some credibility! When your presenting, help the audience understand why your credible to speak about your project. For example, “I’m credible to speak about Money Management because I have worked in finance for 30 years.”

Thesis Topic:

Credibility:

Transition to Main Point 1:

**Main Point 1:**

Supporting Statement A:

Detail 1:

Detail 2:

Transition to Main Point 2:

**Main Point 2:**

Supporting Statement B:

Detail 1:

Detail 2:

Transition to Main Point 3:

**Main Point 3:**

Supporting Statement C:

Detail 1:

Detail 2:

Transition to conclusion:

**Conclusion:**

Summary: *(thesis + main points)*

Closing Statement: (*final message + clue to audience you’re ending)*

**Expected Questions:**

Question 1:

Answer 1:

Question 2:

Answer 2:

Question 3:

Answer 3:

Question 4:

Answer 4:

Question 5:

Answer 5:

**Good Luck!**